



Board of Building Adjustment

Application for hearing

Inspection Services Department
171 North Ross Street
Auburn, AL 36830
(334) 501-3170

Building Code Appeal Form (Project Information Sheet)

To Appellant:

These forms must be filled out completely. If you need assistance, consult with the Inspection Services Department. Details of each appealed item must be included, and drawings must be submitted that clearly indicate the area and the conditions of each appealed item. Supplemental information such as photos, test data, etc., can be helpful if they are pertinent to the appealed item. Each appealed item requires a separate Appeal Information Sheet. As many items as desired may be submitted with one Project Information Sheet.

The fee of ten dollars (\$10.00), relevant drawings (exclusive of any plans submitted for permit processing) and any supplemental information must be submitted with these forms. Checks are to be made payable to "City of Auburn".

Appeals can be mailed, hand-delivered or emailed to Inspection Services Department. In most cases, appeals will be considered within ten (10) business days after the receipt of the application. However, an appeal may be deferred to a later date depending on the number of appeals scheduled, the complexity of the appeal, or other unforeseen factors. Appeal decisions are mailed and are also usually available the following day at [Board of Building Adjustments Decisions](#) or by calling Inspection Services at (334) 501-3170.

Project Information (questions in **BOLD** cannot be left blank):

This appeal involves (check at least one below)

- | | | | |
|--------------------------------------|----------------------------|-------|----|
| Erection of a new structure: | Change of Occupancy: | from: | to |
| Alteration of an existing structure: | Correction of a Violation: | | |
| Addition to an existing structure: | Other (specify): | | |

Proposed Use of Structure: _____ **Building/Business Name:** _____

Project Street Address: _____

Owner Name: _____ **Company:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Related Permit Number: _____

Number of stories: _____ **Occupancy Group:** _____ **Construction Type:** _____

Fire Sprinklers: No Yes Location: _____

Codes Enforcement Officer assigned to project: _____

I am the property owner, or the property owner's agent. I am authorized to submit an appeal for an alternative material, design or method of construction or equipment or a modification to the strict interpretation of the Building Code as adopted by the City Auburn as outlined in the attached information. I hereby acknowledge that the City is not liable for any damages that result from or relate to any formal decision rendered by the City with respect to this appeal.

Appellant Name: _____ **Company:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Appellant signature: _____ **1** **Date:** _____

Building Code Appeal Form

(Appeal Information Sheet)

To Appellant:

Each item you are appealing requires a separate Appeal Information Sheet to be filled out. All requested information is to be filled out completely with as much detail as possible. Failure to do so may cause your appeal to be held over until adequate information is received. For help in filling out these forms, consult with the Inspection Services Department.

Any alternative method or modification of a Building Code requirement requires an appeal. A reasonable degree of equivalent health, accessibility, structural capacity, energy conservation, life safety or fire protection must be demonstrated before an appeal may be considered.

Code being appealed:

Section'(s):

Regulation Requirement:

Proposed Design: (Describe the alternate methods or materials of construction to be used or that exist. Be as specific as possible)

Reason for Alternate: (Describe why the alternate is required and how it will provide equivalent health, accessibility, structural capacity, energy conservation, life safety or fire protection to what the code requires).